



## **Human Resources Project Manager**

**Permanent Contract**

**Geneva, Switzerland**

### **Company**

Since 2009, lemonads® is a major player of acquisition and monetization of digital traffic. As a fast-growing group, [lemonads](#) has clients all over the world, and offices in Switzerland, Luxembourg, Portugal and Spain.

Human being and innovation are at the heart of each of our decisions. By joining lemonads®, you will join a dynamic team, passionate, and united by one common goal that drive us: being the market leader!

If you like technological environment and want to evolve in an ambitious worldwide company, join our team and become our new partner!

### **Tasks and responsibilities**

- RECRUITING: Build the best hiring process and recruitment experience
- ONBOARDING: Ensures a delightful newcomer experience and maximize time to efficiency and team integration
- PERFORMANCE: Maximise the impact of each team member, by ensuring they're given clear expectations, regular, radical-candor compliant feedback, and adapted learning opportunities
- COMPENSATION : Ensure a fair financial recognition to every team member: fair compared to the local market, to the person's performance and fair compared to her peers
- OFFBOARDING : Guarantee the most human (for the leaver) and transparent (for the team) efficient process
- CULTURE AND WORKPLACE : Guardian of corporate culture, energy, workplace and team moments (meetings, celebrations, offsites)
- COACHING : In-house coach for managers and employees: first point of contact for team members assistance and mentoring
- TRAINING : Use existing budgets to fulfill team needs for training

**Profile**

- 2-5 years of experiences as HR Manager or similar position
- HRSE Diploma HR Assistant or HR Specialist
- Good relationship skills
- Problem-solving
- Prior startup experience
- Human-driven
- Adaptable, rigorous and organized
- Appetite for tech and innovation

**Position to be filled ASAP.**

Remuneration according to profile and experience.

**How to apply?**

Send your application to the email address below by sharing one of your successes as a HR Manager, Please specify the context, the problems encountered, and how you managed to get around them.

E-mail: [job.95@lemonads.com](mailto:job.95@lemonads.com)

Check out all our job offers: <https://www.lemonads.com/career.html>