Human Resources Project Manager
Permanent Contract
Geneva, Switzerland

Company

Since 2009, lemonads® is a major player of acquisition and monetization of digital traffic. As a fast-growing group, lemonads has clients all over the world, and offices in Switzerland, Luxembourg, Portugal and Spain. Human being and innovation are at the heart of each of our decisions. By joining lemonads®, you will join a dynamic team, passionate, and united by one common goal that drive us: being the market leader!

If you like technological environment and want to evolve in an ambitious worldwide company, join our team and become our new partner!

Tasks and responsibilities

- **RECRUITING**: Build the best hiring process and recruitment experience
- **ONBOARDING**: Ensures a delightful newcomer experience and maximize time to efficiency and team integration
- **PERFORMANCE**: Maximise the impact of each team member, by ensuring they’re given clear expectations, regular, radical-candor compliant feedback, and adapted learning opportunities
- **COMPENSATION**: Ensure a fair financial recognition to every team member: fair compared to the local market, to the person’s performance and fair compared to her peers
- **OFFBOARDING**: Guarantee the most human (for the leaver) and transparent (for the team) efficient process
- **CULTURE AND WORKPLACE**: Guardian of corporate culture, energy, workplace and team moments (meetings, celebrations, offsites)
- **COACHING**: In-house coach for managers and employees: first point of contact for team members assistance and mentoring
- **TRAINING**: Use existing budgets to fulfill team needs for training
Profile
- 2-5 years of experiences as HR Manager or similar position
- HRSE Diploma HR Assistant or HR Specialist
- Good relationship skills
- Problem-solving
- Prior startup experience
- Human-driven
- Adaptable, rigorous and organized
- Appetite for tech and innovation

Position to be filled ASAP.

Remuneration according to profile and experience.

How to apply?

Send your application to the email address below by sharing one of your successes as a HR Manager, Please specify the context, the problems encountered, and how you managed to get around them.

E-mail: job.95@lemonads.com

Check out all our job offers: https://www.lemonads.com/career.html